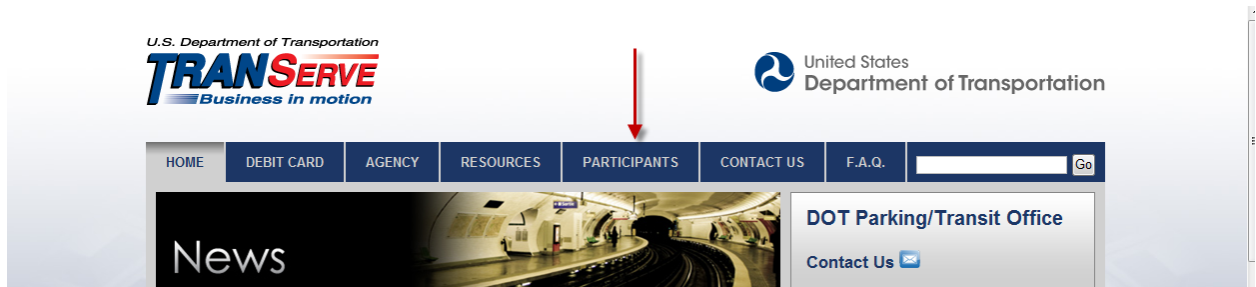


# TRANServe Electronic Transit Benefit System Access

## Is this your First Time?

You must create a User Name and Password

- 1) Go to: <http://transerve.dot.gov/>
- 2) Open the "Participants" Page



- 3) Click "USDA"
- 4) Click "[USDA – Transit Benefit Program Enrollment/Change Application](#)"
- 5) Enter your **Government** email address, then click "Register"

LOG IN	
*User Name:	<input type="text" value="Enter Gov't Email address"/>
*Password:	<input type="password"/>
<input type="button" value="Log In"/>	
<a href="#">Forgot Password?</a>	
NOT REGISTERED YET?	
<input type="button" value="Register"/>	

- 6) Enter your Name, as it appears on your Gov't ID
- 7) Select "USDA" from the Agency/Mode drop down box

- 8) Enter your office phone number
- 9) Enter a Hint to help you remember your password

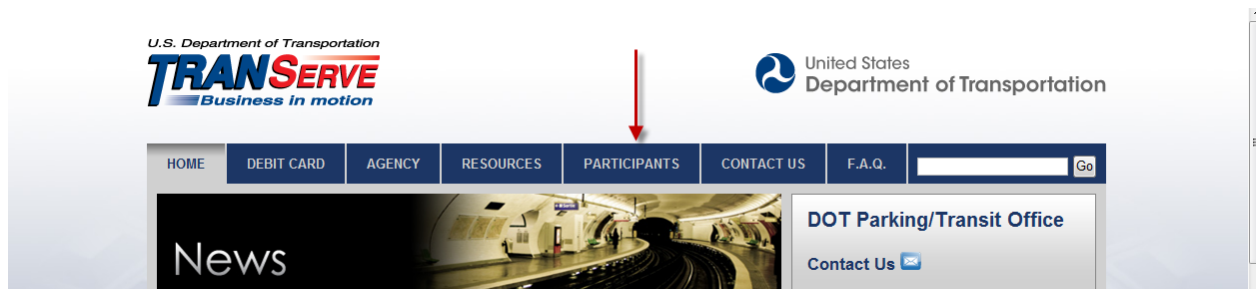
**Remember you only need to register once**

**A temporary password will come via email**

- 10) Repeat steps 1-4
- 11) Click "Log In"

### **Did you forget your password?**

- 1) Go to: <http://transerve.dot.gov/>
- 2) Open the "Participants" Page



- 3) Click "USDA" then
- 4) Click " [USDA- Transit Benefit Program Enrollment/Change Application](#) "
- 5) Enter your **Government** email address

6) Click "Forgot Password"



LOG IN

\*User Name:

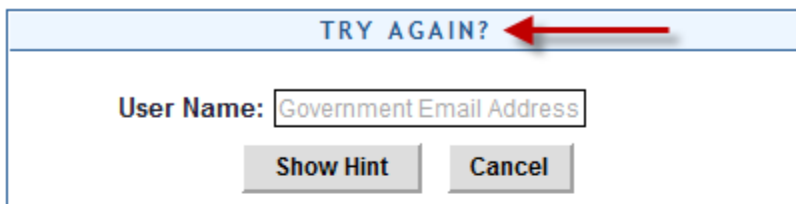
\*Password:

[Forgot Password?](#)

Log In

NOT REGISTERED YET? [Register](#)

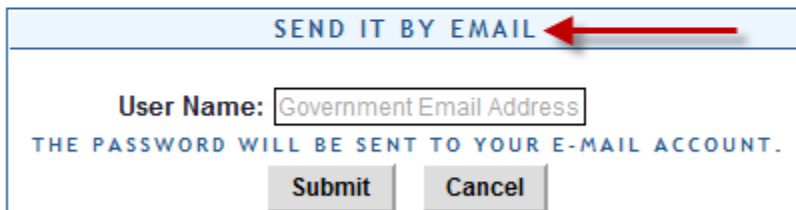
7) Enter your **Government** email address to either "Try Again" or "Send it by Email"



TRY AGAIN?

User Name:

Show Hint Cancel



SEND IT BY EMAIL

User Name:

THE PASSWORD WILL BE SENT TO YOUR E-MAIL ACCOUNT.

Submit Cancel

 [Return to Login Page](#)

8) Click "Return to Login Page"